

SPECIMEN



To,
The Zonal Manager,
Bank of India
_____ Zone

Dear Sir,

Application for the post of Safai Karmachari-cum-Sepoy

I understand that the Bank is recruiting Safai Karmachari-cum-Sepoy in its various Branches/Offices. Since I am eligible to apply for the post, I request you to consider my application for the said post from _____ (City/Zone).

02. My particulars are as under :-

Full Name : _____
Date of Birth : _____ Age as on 7.5.2012 ___ yrs.
Qualifications (as on 7.5.2012): _____
Category (SC/ST/OBC/General) _____
Whether Physically Challenged : Yes / No
Address for communication : _____
_____ Pin _____
Mobile / Email ID : _____

03. Worked as Casual Worker/Personal Driver from _____ To _____ = Total number of ___ Years ___ Months ___ Days.

04. I am enclosing certified copies of the following documents and undertake to produce the originals as and when required:-

1. Employment Exchange Registration Card, if available
2. School Leaving Certificate;
3. Caste Certificate (for SC / ST/OBC category). I confirm that I belong to SC/ST/OBC category. For OBC candidates, latest Non Creamy Layer certificate is required.
4. Certificates in support of Educational Qualifications;
5. Certificate from the Medical Board regarding physical disability (For the candidates belonging to physically challenged category);
6. Any other relevant document.

(Please tick appropriate item)

05. I hereby declare that I was never convicted under any criminal offence by any Court in India and further state that I was never detained in Custody by Order of Court in connection with any criminal / political activity.

Yours faithfully,

(Signature of the Applicant)

Encl: As above.

Date :



**ADDITIONAL DECLARATION TO BE SUBMITTED BY THE PERSONS
WORKING AS CASUAL WORKER/PERSONAL DRIVER AND SUBMITTING
APPLICATION BY CLAIMING CONCESSION IN AGE/EDUCATIONAL
QUALIFICATION**

I Shri/Smt. _____, working as Casual Worker /Personal Driver
has submitted my application for the post of Safai Karmachari-cum-Sepoy. I further
undertake that -

- a) I declare that if at subsequent stage/s, the period of casual / temporary employment, as disclosed by me, is found to be false, wrong, bogus, my candidature for the post of Full Time Safai Karmachari-cum-Sepoy will be liable to be cancelled.
- b) I shall not claim any arrears or benefits, whether monetary or otherwise, from the Bank, relating to my earlier period of casual engagement, prior to the date of my recruitment, before any Authority/Court/Tribunal, in future;
- c) I shall not raise any dispute before any Authority / Court claiming monetary benefits for the above period and with regard to placement/deployment on my appointment in Bank's service;
- d) I shall have to withdraw all cases/disputes pending before conciliation officer/labour court/Central Government Industrial Tribunal/High Court/Supreme Court or any other judicial forum either by himself/herself or by the Union to which he/she belongs to get an order of appointment in the Bank. The issuance of appointment order will be subject to furnishing documentary proof to the satisfaction of the Bank in support of the above, within a period of 90 days failing which his/her candidature will be struck off from the selection/merit list.

Place :

Date :

(Signature)





FOR CANDIDATES FROM OPEN CHANNEL / MARKET

SPECIMEN



To,
The Zonal Manager,
Bank of India
VIDARBHA Zone

Dear Sir,

Application for the post of Safai Karmachari-cum-Sepoy

I understand that the Bank is recruiting Safai Karmachari-cum-Sepoy in its various Branches/Offices. Since I am eligible to apply for the post, I request you to consider my application for the said post from _____ (City/Zone).

02. My particulars are as under :-

Full Name : _____
Date of Birth : _____ Age as on 8.5.2012 ___ yrs.
Qualifications (as on 8.5.2012): _____
Category (SC/ST/OBC/General) _____
Whether Physically Challenged : Yes / No
Address for communication : _____
_____ Pin _____
Mobile / Email ID : _____

03. Worked as Casual Worker/Personal Driver from _____ To _____ = Total number of ___ Years ___ Months ___ Days.

04. I am enclosing certified copies of the following documents and undertake to produce the originals as and when required:-

1. Employment Exchange Registration Card, if available
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3. Caste Certificate (for SC / ST/OBC category). I confirm that I belong to SC/ST/OBC category. For OBC candidates, latest Non Creamy Layer certificate is required.
4. Certificates in support of Educational Qualifications;
5. Certificate from the Medical Board regarding physical disability (For the candidates belonging to physically challenged category);
6. Any other relevant document.

(Please tick appropriate item)

05. I hereby declare that I was never convicted under any criminal offence by any Court in India and further state that I was never detained in Custody by Order of Court in connection with any criminal / political activity.

Yours faithfully,

(Signature of the Applicant)

Encl: As above.

Date :

